

LOCAL GOVERNMENT ACT 1972

PARISH OF CAPEL, BEARE GREEN AND COLDHARBOUR

NOTICE OF ANNUAL MEETING OF PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT:

THE NEXT ANNUAL CAPEL PARISH COUNCIL MEETING WILL BE HELD ON MONDAY 20 MAY 2024 IN CAPEL PARISH HALL STARTING AT 7:30PM.

PUBLIC QUESTIONS

TEN MINUTES WILL BE AVAILABLE DURING THE MEETING FOR MEMBERS OF THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION RELEVANT TO MATTERS ON THE AGENDA.

AGENDA

- Election of Chairman: Signing of Acceptance of Office of Chairman
- Election of Vice Chairman
- Election of Chairman Finance and Planning Committees: Signing of Acceptance of Office
- Election of Vice Chairman Finance and Planning Committees
- Appointment of Parish Council Committees (i) Finance (ii) Planning
- Signing of Acceptance of Office by all Councillors
- Appointment of representatives to Committees
- Appointment of Internal Auditor
- Dates of all Full and Committee Parish Council meetings: 2025
- Dates of Full Council Meetings: January – December 2025

- 1 Apologies for Absence
- 2 To sign the minutes of the Full Council meeting held on 15 April 2024
- 3 To sign the minutes of the Planning Committee meeting held on 7 May 2024
- 5 Declarations of Interest
- 6 Public Questions
- 7 Mr James Baguley, Headteacher, The Weald School, Beare Green
8. Planning Application MO/2024/0335 – Hurst, Vicarage Lane, Capel. Amended drawings.
9. To discuss Housing Needs Survey
10. To apply for continuing Community Asset status, The Crown Inn, Capel
11. Donation request KSS Air Ambulance
- 12 To re-adopt the Transparency Code for Smaller Authorities
- 13 To confirm continued entitlement for General Power of Competence
- 14 **Reports from Members**
 - (a) Finance
 - (i) To sign end of year AGAR 2023/2024
 - (ii) To review end of year Internal Audit Report
 - (iii) To agree, adopt and sign accounts to 20 May 2024
 - (b) Ward Matters
 - (i) Beare Green
 - To consider a donation toward Verti-draining Beare Green football pitch
 - (ii) Capel
 - To consider Grit Bin Renewals; Bakers Way and Broadwood Cottages
 - (iii) Coldharbour
- 15 Correspondence
- 16 Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

Yours sincerely

Mrs J Russell, Clerk to the Parish Council

14 May 2024

DATE OF NEXT MEETINGS

Planning Committee: Monday 3 June 2024

Finance Committee: Monday 3 June 2024

Full Parish Council meeting: Monday 17 June 2024 - John Venus Hall, Coldharbour