

## CAPEL PARISH COUNCIL

### MINUTES OF FINANCE COMMITTEE HELD ON 15 APRIL 2019 IN CAPEL PARISH HALL

**Present:** Mr Salter (Chairman), Mrs Schryver, Mr McLachlan and the Clerk.

**Apologies:** Mrs Dale and Mr Ball

**2 Minutes of the last Meeting 17 January 2019:** Read and approved

**3 Declarations of Interest:** None

**4 Matters Arising:** Mr McLachlan enquired if the Emergency Plan had been completed. The Clerk confirmed it was and a copy of the plan was on the Parish noticeboard. The Plan has been put together in a format that can be revised and updated when necessary.

**5 Questions from Members of the Public:** None

**6 Bank Reconciliation to 31 March 2019:**

31 March 2019	NS&I Balance	£49,633.41
31 March 2019	Current Account	£28,066.42

**7 Additional budget considerations:**

**Project Analysis for 2019/20**

The Chairman was pleased to confirm that the 2019/20 precept showed a minus 5% value on last year's request. Mr McLachlan circulated a pie-chart showing anticipated spending in the main categories for the forthcoming year.

The Committee reviewed the budget analysis up until the end of the current financial year. The Chairman said that he was encouraged that the Parish Council had managed to fund community projects and make donations throughout the year, which encompassed the whole Parish.

The maintenance of parish land had continued throughout the year. Treeline have continued to carry out work through the original plan for tree maintenance on parish land and now all trees that needed immediate attention have been worked on. No major projects are in the pipeline for ground maintenance for the coming year.

The Committee discussed the forthcoming Mole Valley Local Plan and the release of preferred sites in July. It was anticipated that some of the sites could prove to be contentious. The Parish Council had originally earmarked £7,000 to pay for any legal and professional fees that might arise. However, it was agreed that this figure should be increased and bearing that in mind, the Finance Committee agreed that until the release of the sites and the possible disputes, no requests for community projects would be considered.

The upcoming elections in May 2019 were again discussed, and the Parish Council needs to ensure that funds will be available to cover any costs these elections might incur. It was hoped that the election would not be contested but until that is confirmed, it was agreed any costs would come out of the Reserve Account.

The sub-committee for Emergency Planning has met and Mrs Bignell has now completed the plan. Information is now published on the Parish Council's website and copies of the plan are available from the Parish Office.

**8**      **Date and time of next meeting:** Monday 09 September 2019 at 7.30pm.