

CAPEL PARISH COUNCIL

MINUTES OF FINANCE COMMITTEE HELD ON 10 SEPTEMBER 2018 IN CAPEL PARISH HALL

Present: Mr Salter (Chairman), Mrs Schryver, Mrs Dale and the Clerk.

- 1 **Apologies for absence:** Mr McLachlan and Mr Ball
- 2 **Minutes of the last Meeting 14 May 2018:** Read and approved
- 3 **Declarations of Interest:** None
- 4 **Matters Arising:** None
- 5 **Questions from Members of the Public:** None
- 6 **Bank Reconciliation to 31 August 2018:**

31 December 2017	NS&I Balance	£33,391.25
31 August 2018	Current Account	£24,404.98

- 7 **Additional budget considerations:**
Project Analysis for 2018/19

The Committee was informed that two easements have been finalised. A total of £6,000 will be transferred to the Parish Council's bank account. Once this money has been received, it will be transferred to the savings account.

The Public Works Loan has been confirmed and £30,000 will be made available directly to Capel Sports Pavilion. The application for this loan was made on behalf of the Sports Pavilion and they will make all the repayments over the next twenty years. The Committee agreed that a legal agreement should be made between the Parish Council and the Sports Pavilion Trustees to ensure that all repayments are the sole responsibility of the Sports Pavilion. The Clerk will inform the Trustees and contact Wellers Hedleys Solicitors to arrange for this to be undertaken.

Projects for 2018/19

- a. Further to the agreed installation of public drinking water fountains on Capel and Beare Green recreation grounds, Mrs Schryver asked the Committee to consider installing a fountain outside the pub in Coldharbour. This was considered a good idea as there were lots of walkers and bikers in the area. The Clerk will find out if the owners of the pub agree, as the Parish Council would not want to take away any business from them.
- b. Mrs Schryver asked if when the strip lighting in the Parish Hall was replaced, the old lights could be installed in the Bowls Club pavilion.
- c. Mrs Schryver commented that the Parish Hall was now in need of some re-decoration. The lower section of the walls in the hall are marked and dirty and need to be repainted. It might be possible to get a working party together to get the work done.
- d. Mrs Schryver informed the Committee that a stonemason has given St John the Baptist Church in Capel an estimate to repair the church wall. The total cost of this work is £44,000.00. The Parish Council had already verbally agreed to

donate half the cost of the repairs to the western wall, which will cost a total of £14,000.00.

- e. Markham Wood will need to have some maintenance work during September/October. Hedges need to be trimmed and small trees removed. Clay Griffin will supply the Parish Council with a quotation for this work.
- f. It was agreed that a path should be laid leading to the Bowls Club pavilion. Clay Griffin has suggested a gravel track be laid and a quotation will be supplied.
- g. An estimate has already been received and agreed from Fred Evans to lay the path leading to the children's playground in Capel. The Clerk will obtain an estimated start date.
- h. The playground in Capel needs to be upgraded to include more equipment for smaller children. The Parish Council has been considering changes to the playground at Beare Green and now Capel and Coldharbour need to be included.
- i. The Parish Council had agreed to pay half of the cost of installing lighting outside Capel Memorial Hall. This is essential as there is no lighting in the car park at night. This work will be arranged by the Memorial Hall committee. Mrs Dale also asked if it was possible to install a motion-sensor light at the edge of the path leading onto the recreation ground.

8 Date and time of next meeting: Monday 12 November 2018 at 8pm.