

CAPEL PARISH COUNCIL

MINUTES OF FINANCE COMMITTEE HELD ON 14 MAY 2018 IN CAPEL PARISH HALL

Present: Mr Salter (Chairman), Mr Ball, Mrs Schryver and the Clerk.

- 1 **Apologies for absence:** Mr McLachlan and Mrs Dale
- 2 **Minutes of the last Meeting 8 January 2018:** Read and approved
- 3 **Declarations of Interest:** None
- 4 **Matters Arising:** None
- 5 **Questions from Members of the Public:** None
- 6 **Bank Reconciliation to 31 April 2018:**

31 December 2017	NS&I Balance	£33,391.25
31 April 2018	Current Account	£66,235.19

- 7 **Additional budget considerations:
Project Analysis for 2018/19**

The Committee agreed that a budget needed to be set up to cover the cost of Data Protection. It was agreed that the budget figure for printing was too generous (£10,000) so this figure should be divided and £5,000 each be allocated to printing and Data Protection. Printing would also include any cartridges or photoconductors purchased for the printer and photocopier.

Projects for 2018/19

Mrs Schryver asked for the Committee to consider a donation towards the upgrade of the Memorial Hall kitchen. At the present time, the kitchen was not fit for purpose and an upgrade was long overdue. The total cost of the refurbishment would be between £20,000 and £22,000. She said that £2,500 had been pledged from Gatwick and it was hoped that Flicks in the Sticks and the Horticultural Society would both make a contribution. An application had been made to BIFFA for a donation but the outcome of this would not be known for a few months. The Committee discussed this and taking into consideration the £5,000 pledged to both the Capel Sports Pavilion and Coldharbour Pavilion, it was agreed that a donation of up to £5,000 would be granted.

Easements

The Committee discussed the easements that were being finalised at the present time. It has been suggested that this financial reward should be placed in a separate account, but the Committee dismissed this, agreeing that all money should be put into the current account where it could be used to finance worthy community projects.

Savings Account

As the precept granted for 2018/19 had been higher than expected, it was agreed that £10,000 should be moved into the NS&I savings account immediately. This was agreed as a practical amount to transfer as there are a number of community

projects earmarked for this current year: £5,000 each to Capel and Coldharbour Sports Pavilion; footpath to Capel playground; £2,500 grant to Memorial Hall toilet upgrade; ditch clearing at Beare Green recreation ground. This transfer will keep the higher precept payment separate so that it can be applied to the 2019/20 request.

8 Date and time of next meeting: Monday 10 September 2018 at 8pm.