

**MINUTES OF FINANCE COMMITTEE HELD ON 16th NOVEMBER 2011
IN BEARE GREEN VILLAGE HALL COMMITTEE ROOM**

PRESENT: Mr Salter (Chairman), Mrs Schryver, Mrs Pearson, Mr McLachlan and Mrs Coke (Clerk)

1. APOLOGIES: Mr Dale

2. MINUTES: The minutes of the Finance Committee meeting held on 28th September 2011 were agreed as a correct record.

3. DECLARATION OF INTEREST: None.

4. MATTERS ARISING

None

5. BUDGET MONITORING

1. 2011 /12 Budget at 31st October (month 7) was taken into consideration in determining the Budget for 2012 / 2013.
2. Income over expenditure stood at (+) £1,904. Taking into account the grant of £9,100 for the BG Village Hall refurbishment, which is to be a capital cost, this figure is (+) £12,004 income over expenditure.

6. BUDGET 2012 / 13

It was agreed that more use should be made of the Coldharbour magazine for circulating PC copy and it would be recommended to the Council that an annual donation of £90.00 be given in line with that given to the Capel & Beare Green Mag and the St Mary Magdalene Mag

a) Subscriptions and Donations

a (i) Subscriptions

Recipient	2011 / 2012	2012 / 2013
SCAPTC	865.35	870.00 (est)
GACC	10.00	10.00
Surrey Hills Society	15.00	15.00
GLEAM	15.00	15.00
Total	905.35	910.00

a (ii) Donations

RBLPA	55.00	55.00
Capel & Beare Green Magazine	100.00	100.00
St Mary Magdalene Mag	90.00	90.00
Capel Evergreens	80.00	80.00
Merebank over 60's	80.00	80.00
Coldharbour Magazine	90.00	90.00
Total	440.00	440.00

a(iii) Grants

Recipient	2011 / 2012	2012 / 2013
Capel Youth Club	250.00	250.00
Coldharbour Pavilion	1,000.00	1,000.00

A letter to be sent to Nick Ward (Capel YC) to the effect that the PC requires a Business Plan before any further Grant money is released. The £250.00 budgeted for 2011 / 12 is yet to be paid.

b) Budget considerations

Each item on the budget was considered and amended as thought appropriate. £5,000 was allocated for set up costs for localism. The immediate cost for 2012 would be for collecting an evidence base for a Neighbourhood Plan. A Draft Budget for 2012 / 13 (attached) was drawn up for consideration by the full Council. The budget shows a shortfall of £7,470.00. The Council will need to decide whether the shortfall is met by a corresponding increase in Precept.

8. GRANT APPLICATIONS

A grant application had been made to SCC Local Committee for £1,000 towards the two Grit Bins ordered via the SCC offer of £1,000 per grit bin over 4 years.

9. REVIEW OF BURIAL GROUND FEES

Fees were reviewed to bring them more in line with Dorking Cemetery. The new list of rates would be implemented as from January 1st 2012. It was noted that the rates should be brought in line with those of the Churchyard re burials once these became operational.

10. DATE OF NEXT MEETING: Wednesday 1st February 2012 in the Committee Room at Capel Village Memorial Hall at 8.00PM