

CAPEL PARISH COUNCIL

090. MINUTES OF MEETING held on Monday 21st October 2013 in the Committee Room, Capel Village Memorial Hall.

091. PRESENT: Mrs Schryver (Chairman), Mr Dale, Mrs Pearson, Mr Salter

Mr McLachlan and Mrs Coke the Clerk.

092. APOLOGIES FOR ABSENCE: Mr Garber and Mr Cox.

093. ALSO IN ATTENDANCE: Cllr Homewood, Cllr Osborne-Patterson. PCSO Booker and one Probationer Constable were in attendance for part of the meeting. Ms F Good (Beare Green resident) was also in attendance

DECLARATION OF INTEREST: Cllr McLachlan declared a personal interest in the LHAG / Europa Oil Appeal

094. THE MINUTES: Minutes of the meeting on September 16th 2013 were signed as a correct record.

095. MATTERS ARISING: None

095a POLICE MATTERS:

(i) Crime statistics 17.09.13 to 20.10.13: A total of 18 crimes had been reported.

Capel: 3 offences – 2 x Criminal Damage to motor vehicles; 1x theft of caravan.

Beare Green: 14 offences – 2 x Communications Offence; 4 x Assaults (3 Common Battery and 1 x Occasioning ABH); 1 x Burglary – attempt to steal; 1 x Sexual Offence; 2 x Resisting Constable in execution of duty; 1 x theft of power tools, wheels from vehicle and buggy (later recovered); 1 x theft of motor vehicle (linked to assault occasioning ABH above; 1 x drink driving offence; 1 x domestic incident.

Coldharbour: 1 offence – 1 x Attempted Burglary- damage to stable door and workshop
(ii) A member of the public had reported that some members of the Dorking Cycling Club had contravened the traffic signs by making a LH turn from the A24 (going north) into Old Horsham Road. The organisers of the cycle club had been contacted.

PUBLIC QUESTIONS - None

095b MINUTES OF PLANNING COMMITTEE: Minutes of the Planning Committee 07.10.13 were received and adopted by the Council.

095c PLANNING APPLICATIONS: Applications listed below include those considered and recommended to the Council by the Planning Committee 07.10.13 and at this meeting.

Application Ref: MO/2013/1260/PLA **Date:** 17-Sep-2013

Case Officer: Mr Aidan Gardner

Ward: Beare Green **PSH/Area:** Capel

Applicant: Mr & Ms R&M Boardley & Brewer

Location: Brookwood Lodge, Moorhurst Lane, Beare Green, Dorking, Surrey, RH5 4LJ

Proposal: Erection of one dwelling following removal of existing property.

Response: 1.Councillors do not consider this to be a replacement dwelling. The application does not represent an acceptable proposal. 2. The design is inappropriate 3. The proposed dwelling would not be within a settlement.

Councillors object to this proposal and consider that the application should be refused.

Application Ref: MO/2013/1293/ECL **Date:** 23-Sep-2013

Case Officer: Donncha Murphy

Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel

Applicant: Mrs M Wilcock

Location: Little Mill House, Rusper Road, Capel, Dorking, Surrey, RH5 5HE

Proposal: Certificate of lawfulness for an existing development in respect of the use of the building known as Little Mill House as a separate self-contained dwelling.

Response: The description of the dwelling as a 'separate self- contained dwelling' was not supported by Mole Valley on 28th June 2013 (Application No.MO/2013/0609) and no evidence is provided to show occupation as an independent unit for a period of four years prior to this application being submitted.

Councillors consider the proposals unacceptable and recommend refusal of the application.

Application Ref: MO/2013/1328/PLAH **Date:** 30-Sep-2013
Case Officer: David Webb
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr Whitley
Location: 41, Grenehurst Park, Capel, Dorking, Surrey, RH5 5GB
Proposal: Conversion of loft space to create habitable rooms, with the addition of 4 rooflight windows to north elevation.
Response: There appear to be no covenants attached to the land or dwelling.
No objection

Application Ref: MO/2013/1382/SCC **Date:** 09-Oct-2013
Case Officer: Mrs Jenny Margetts
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mr E Ford, Ford Farms
Location: Swires Farm, Henfold Lane, Beare Green, Surrey RH5 4RP
Proposal: Open windrow composting facility for green waste comprising; hardstanding, landscape bund to southern boundary, weighbridge, 2 portacabin offices, portaloo and internal access road (SCC application – for consultation purposes only).
Response: Deferred until meeting of Planning Committee 04.11.13

5d WEALD SCHOOL DEVELOPMENT OPPORTUNITIES

(i)The Chairman had attended the recent meeting of the ‘Beare Green Goes Green Group’ (which is actively opposing the proposed Weald School Development). The Chairman had reported to that meeting that she wished to reiterate that the proposed development is not a Parish Council initiative but is led by the School and AMEC their consultants. The only reason why the PC was involved was because the development would be within Capel Parish.

(ii)The majority of attendees at the meeting had been residents to the east of the A24. There appeared to be a lack of interest with residents to the A24 west.

(iii) Only one letter had been received in response to the Chairman’s request for responses to the development proposal.

5e SALE OF LAND AT GODWINS, BEARE GREEN

The completion date for the easement sale is now set for 8th November 2013.

096A. CPC REPRESENTATIONS IN RELATION TO AN EXPANSION OF GATWICK AND HEATHROW AIRPORTS.

Copies of the report, having been approved by the Planning Committee 07.10.13, had been circulated to all Capel Parish Councillors and forwarded to: The Airports Commission, Sir Colin Matthews (Heathrow Airport Holdings-previously BAA); Sir Paul Beresford MP; GATCOM, GACC; Cllr. Helyn Clack; Jack Straw MVDC Planning Policy

and Surrey CC. GATCOM had also forwarded to all their representatives on SCC and MVDC.

096B RESPONSE TO SURREY CYCLING STRATEGY CONSULTATION

The draft response drawn up by Cllr McLachlan had been circulated. Councillors were pleased to note that funding had been secured for the first phase of a dedicated mountain-bike trail on Leith Hill and that local cycle shops were playing an important part contributing to working groups, designing new trails and helping significantly to decrease off-piste mountain biking e.g. the Hurtwood Estate and Surrey Hills AONB. Various minor additions were to be added and the document to be forwarded to SCC by 01.11.13. Cllr. McLachlan would be attending the Surrey Cycling debate hosted by the BBC on 22.10.13 and was thanked for producing an excellent report.

096C FINANCE

- (i) Minutes of the Finance Committee 25.9.13 having been circulated were adopted.
- (ii) Concurrent Services Grant 2014 – The Clerk had submitted details of annual maintenance expenditure on Recreation and Playgrounds to MVDC and the PC would be eligible for a Concurrent Grant of 75% of those costs - equating to £7,054
- (iii) An Internal Audit had taken place on 17.10.13. The auditor reported that the financial accounts represented a true and fair view of the Council's accounts.

096D HIGHWAYS MATTERS

Highways Localism Initiative

The next phase of this would be discussed with Cllr Clack.

096E. WARD MATTERS

Beare Green (i) Project OverHall update – Project Committee has sent a formal letter of application for a grant from the PC and has submitted revised figures for projected long term income / expenditure / P & L. Terms of lease / Asset transfer have not been finalised. Additional information required: 'rack rates'; vacant slots in calendar; increased income should show increased cost attached; commitment to bookings in terms of length of agreement; whether there is a hall manager giving indication of charges incurred b) CPC to formally consider request and draw up conditional offer once all the information received.

(ii) Old Horsham Road verges – Double yellow lines are to be painted on one side of road across the bridge. Paul Mainwaring will contact CPC in the new financial year (April 2014) to discuss where wooden posts are to be placed to stop parking on the verges in Old Horsham Road.

Capel: Annual Parish Meeting agreed as Monday 10th March 2014, Beare Green Village Hall.

Coldharbour: (i) Cllr. McLachlan to give a report on the GACC AGM at the next PC meeting 18.11.13 (ii) Further discussion would be necessary in 2014 regarding the number of cuts required on the grass triangle and the necessity to remove arisings after each cut.

096F PARISH MAINTENANCE

1. Painting play equipment in Capel playground will continue when the weather permits
2. Capel Rec hedge cutting: To be undertaken during the coming week
3. Councillors agreed to accept Clay Griffin's quote of £585 to remove dead and overhanging branches and crown lift trees + chip arisings on two sides of the Beare Green sports field.

097 CORRESPONDENCE

Dates

Friday October 25th – CPRE invitation to a seminar at Stanhill Court Hotel, Charlwood chaired by Cllr Helyn Clack 9.30 till 1.00pm. Followed by GACC AGM at 2.30pm (Tickets have been circulated)

Wednesday 20th November – Prudential Ride London – Surrey – Seminar explaining the proposals for 2014. 6.30pm till 8.30pm. Dorking Halls RSVP

Tuesday 3rd December – Surrey Local Council's Update. Centenary Hall, Smallfield, 9.30 to 13.00 Close

1. Surrey & Sussex Associations of Local Councils – Oct. Newsletter
2. Surrey Rural partnership Annual Meeting, Hillside Centre, RHS Wisley, Monday 4th November
(Incorporating Surrey Community Action)
3. Surrey County Playing Fields Association Newsletter Report on AGM.
4. Receipt of London Airspace Consultation (for consultation 15.10.13 to 21.01 2014.)

098. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR INCLUSION ON A FUTURE AGENDA – None

099. PAYMENTS AND RECEIPTS FOR OCTOBER 2013

(Payments were made on October 21st except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.'13 096C(i) + ess. car + mileage including back pay to 01.04.13)	888.42	
HM Revenue & Customs (NI + Payee mnth 7 43.88 NI, 83.80 payee)	127.68	
Clay Griffin: work on Markham Rd & Markham Copse + Bowls Club (Sept. cut)	1,440.00	
Burleys (Grass cut Sept)	588.97	117.79
W Dale & Sons (top grass on Misbrooks Green)	100.00	20.00
Y Christie (Doc prep. Crockers Farm + Gatwick & Heathrow consultation)	160.00	
S&ES Water: Allotments	288.42	
S&ES Water: Bowls Club	12.36	

S&ES Water: BG Sports	40.36	
Punch Pockets + 7x large stamps (J Coke)	11.60	1.00
SP Cooke (6 mnth Audit)	150.00	
J Coke (2 Tickets for GACC Seminar 25.10.13)	24.00	
W Attridge (Mow & Strim Burial Ground & Misbrooks)	515.00	
Total	4,346.81	138.79
	4,485.60	

RECEIPTS		
Newson Memorial	255.00	
Richard Gardener Mem.	117.00	
Total	372.00	

Payments and Receipts were adopted as an accurate record

001. DATE OF NEXT MEETING: The next meeting of the full Council is on Monday 18th November 2013. The Planning Committee meets on Monday 4th November 2013 at 7.30pm in Capel Village Hall Committee Room.