

**CAPEL PARISH COUNCIL**

**070. MINUTES OF MEETING** held on Monday 15<sup>th</sup> July 2013 in the John Venus Hall, Coldharbour.

**071. PRESENT:** Mrs Schryver (Chairman), Mr Dale, Mrs Pearson, Mr Garber, Mr McLachlan, Mr Salter and Mrs Coke the Clerk.

**072. APOLOGIES FOR ABSENCE:** Mr Cox and District Councillors Homewood, Murdoch and Osborne - Patterson

**073. ALSO IN ATTENDANCE:** Coldharbour residents Mr M Rosenberg and Mr T Vermigle and Mrs P Marsh (Beare Green resident) were present. PCSO Zuzanna Sucha was in attendance for part of the meeting.

**DECLARATION OF INTEREST:** None

**074. THE MINUTES:** Minutes of the meeting on June 17<sup>th</sup> 2013 were signed as a correct record.

**075. MATTERS ARISING:** None

**075a POLICE MATTERS:**

**Crime figures:** A total of 11 Notifiable Crimes had been recorded between 17.06.13 and 15.07.13. Of these 5 offences had taken place in Capel: 1x assault, 1x burglary, 1x theft of rifle, 1 Criminal damage in nature reserve, 1x harassment.

Beare Green: 5 offences. 1x public order, 1x Assault, 3x Domestic incidents.

Coldharbour: 1x Harassment.

NI's MV/12/3407 – The Hurst and MV / 13/1262 Brook Cottage remained active.

**PUBLIC QUESTIONS** – None

**075b MINUTES OF PLANNING COMMITTEE:** July 1<sup>st</sup> 2013 were received and adopted by the Council.

**075c PLANNING APPLICATIONS:** Applications listed below include those considered and recommended to the Council by the Planning Committee 01.07.13 and at this meeting.

<b>Application Ref:</b>	MO/2013/0724/PLA	<b>Date:</b>	06-Jun-2013
<b>Case Officer:</b>	Miss Caroline Spencer		
<b>Ward:</b>	Capel, Leigh & Newdigate, Oakwood, Within 20m of Capel, Leigh & Newdigate, Within 20m of Oakwood Ward	<b>PSH/Area:</b>	Capel, Ockley, Within 20m of Capel Parish, Within 20m of Ockley Parish
<b>Applicant:</b>	Ms L Wills		
<b>Location:</b>	Wattlehurst Barn, Horsham Road, Capel, Horsham, Surrey, RH12 3SD		
<b>Proposal:</b>	Erection of a steel portal framed agricultural building for housing livestock.		
<b>Response:</b>	No objection		

**Application Ref:** MO/2013/0775/PLAH                      **Date:** 07-Jun-2013  
**Case Officer:** Donncha Murphy  
**Ward:** Capel, Leigh & Newdigate                      **PSH/Area:** Capel  
**Applicant:** Mr S Woodcock  
**Location:** Orchard Cottage, 42, The Street, Capel, Dorking, Surrey, RH5 5LE  
**Proposal:** Erection of single storey rear extension, replacement shed and greenhouse.  
**Response:** No objection

**Application Ref:** MO/2013/0800/DET                      **Date:** 12-Jun-2013  
**Case Officer:** Mr Aidan Gardner  
**Ward:** Holmwoods, Within 20m of                      **PSH/Area:** Holmwood, Within 20m of  
Leith Hill Ward                      Capel Parish  
**Applicant:** Ms M Marsh, Openreach  
**Location:** Opposite White Cottage, Abinger Road, Coldharbour, Dorking, Surrey,  
RH5 6HB  
**Proposal:** Installation of 1 No. telecommunications cabinet.  
**Response:** Permitted development – PP not required

**SCC Ref 2013/0098/AM**

**SITE:** Land at the Weald C of E Primary School, Newdigate Rd, Beare Green, RH5 4QW

**PROPOSAL:** Construction of extension to playground for a temporary period of 5 yrs

**APPLICANT:** The Governors of the Weald C of E Primary School

**GRID REF:** 518015 143062. PP Granted as MO/2012/0783 but re submitted with new dimensions to playground

**Response:** Correcting dimensions. No objection.

**Application Ref:** MO/2012/1705/PLA                      **Date:** 26-Jun-2013  
**Case Officer:** Donncha Murphy  
**Ward:** Beare Green                      **PSH/Area:** Capel  
**Applicant:** Mr & Mrs Vick  
**Location:** Thasset, Newdigate Road, Beare Green, Dorking, Surrey, RH5 4QD  
**Proposal:** Erection of replacement dwelling with detached double garage and associated landscaping.  
**Response:**  
Plans have no impact on any other properties. Cllrs have no objection and appreciated receiving a full set of supporting documents

**Application Ref:** MO/2013/0844/SCC                      **Date:** 20-Jun-2013  
**Case Officer:** Miss Caroline Spencer  
**Ward:** Beare Green                                      **PSH/Area:** Capel  
**Applicant:** Mrs S Davis, The Governors of The Weald CofE Primary  
**Location:** The Weald C of E Middle School, Horsham Road, Beare Green, Dorking, Surrey, RH5 4QW  
**Proposal:** Construction of extension to playground for a temporary period of five years.  
**Response:** No objection.

**Application Ref:** MO/2013/0852/PLAH                      **Date:** 21-Jun-2013  
**Case Officer:** Miss Jenny Rushton  
**Ward:** Leith Hill    **PSH/Area:** Capel  
**Applicant:** Mr T Vermigle  
**Location:** Middle School, Abinger Road, Coldharbour, Dorking, Surrey, RH5 6HE  
**Proposal:** Erection of glazed canopy to side access and insertion of folding doors to rear.  
**Response:**  
No impact in terms of integrity or design. No objection

**Appeal by Written Representation for MO/2013/0162 The Livery, Crockers Farm, Coldharbour RH5 6HE**

Erection of storage barn, provision of renewable energy and associated works. Response by 1<sup>st</sup> August.

Response: Fully support the PC response March 19<sup>th</sup> of No objection.

**5d(i) UPDATE ON BROOK COTTAGE**

There are 3 possible ways forward: 1) MVDC had indicated that an addition to the approved dwelling ((MO/2010/01830) could be designed, agreed and submitted for approval giving continuity of construction. 2) The refused application MO/2012/1275 could be re submitted and given the shortfall in housing and level of family accommodation there is a strong possibility it may be approved. 3) Promote the front part of the site through the LDF site allocations document & recommend to the owners that when the options come forward that they put forward the site.

**5d(ii) WEALD SCHOOL DEVELOPMENT OPPORTUNITIES**

- (i) Cllrs were adamant that sufficient playing field land should remain in use in perpetuity.
- (ii) There must be a covenant protecting the land for its intended recreational purpose.
- (iii) A formalised agreement must be drawn up regarding the use of the land to ensure full community benefit.

The drawings available at the meeting indicated that the above principals already exist.  
(iv) CPC needs to know the extent to which the school can identify the amount of land required for its building, car parking and access, delineating on the playing field land what playing field provisions could be achieved.

There is to be a full community consultation.

## **5e GODWINS DEVELOPMENT**

Crest to be contacted regarding delay in payment.

### **076A. HIGHWAYS MATTERS**

#### **(i) Highways Localism Initiative**

A completed 'Bid Form' had been submitted for a Local Committee Allocation for the Highways Localism Initiative (for £1,000) to complete works in the Markham Copse removing various dead trees and branches, cutting back undergrowth and encroaching vegetation from the parking bays and opening the area up to try and stop fly tipping. The Parish will then sign a 'Grant Funding Agreement' (an agreement between the Parish and SCC). Hopefully the works can be undertaken during August.

**(ii) The Dorking Rural Highways Forum** had met **(ii)a *Project Horizon***: The first phase (yr 1) of Project Horizon is on target with part of Newdigate Rd being resurfaced plus part of Anstie Lane. For high speed broadband to function power lines have had to be fitted in the green cabinets where there was previously no electricity. This has had to be done before resurfacing takes place.

**(ii)b Ditching work in Vicarage Lane** cannot be completed until investigations regarding the outflow from the ditch have been analysed, the proposed works costed and the money raised in order to carry out the job. Although listed as a road for resurfacing no date is attached to when this will be done. In the meantime regular reports on the poor state of the road surface will be sent to Highways.

**(ii)c Gritting Schedules**: Cllr Clack has requested that Misbrooks Green Road be added to the winter gritting schedule for 2013. Further confirmation required from MVDC regarding which of the Beare Green pavements are gritted during snowfall.

**(iii) Cycling**. Insp. Andy Rundle had addressed the meeting and covered many of the problems in the Surrey Hills being caused by the increased popularity of cycling in the area. SCC is taking a number of steps to improve the situation and is in the process of reviewing the way that statutory organisations communicate information regarding events and this will be fed into an events calendar covering all events in the county. Events referred to as sportives are unregulated events and are not therefore overseen by any agencies, nor do they need to notify anyone of their intention to use the public road. SCC is looking at a better way of managing the number of events which come into the County and how events are self-regulated. The County is putting together a code of conduct for cyclists and event organisers. Currently there is a review being conducted by central government to consider cycle racing as part of the Road Traffic Act and they are looking to bring sportives into this legislation.

### **076B. WARD MATTERS**

**Beare Green: Project OverHall** A meeting had taken place with representatives from the Project OverHall Committee and a letter was subsequently sent to Pam Marsh, the committee chair, indicating that in order for progress to be made:

- The lease on the Village Hall must be extended to at least 65yrs.

- The Parish Council must be in receipt of a sound and viable Business Plan with accompanying Financial Statement plus project costs relating to each phase.

The first phase of the renovations is complete with the two entrances into the Hall opening up the building. CEO MVDC Yvonne Rees had been approached re. the lease and Sylvia Stone MVDC had said there would be no problem extending the lease Coldharbour (i) It was agreed that Cllr McLachlan should represent the PC on cycling matters. (ii) The Europa Oil Appeal would be heard at the Royal Courts of Justice on 23 & 24 July. The Dorking Preservation Society had agreed to cover any shortfall in funds required to pay costs. (iii) A group of residents had formed the Boat Crew to support campaigning for closure of the BOAT

### **076C PARISH MAINTENANCE**

#### **1 Driveway to Beare Green Cottages:**

The Council had not been able to secure a grant towards this cost and the Council is requested to authorise spending the full amount (£1,905.00 +VAT) with Bill Kear Plant on the works. At the same time the PC would look to having the badly worn areas of the Misbrook's Green bridlepath re scarified and rolled free of charge.

2. Work on the blocked drain outside The Firs, Horsham Rd, has been completed.

3. FP200 leading from Bennetts Green- The Clerk is liaising with Countryside Access and the landowner over the repair and re configuration of the gateway..

4. Capel playground: 1) The play equipment is currently being repainted and further paint has been ordered to complete the job. Hags, the equipment manufacturer, have been slow to supply spare parts which has led to difficulties in keeping the equipment in use. 2) Cllrs to meet on site to discuss possible refurbishment / replacement of some of the equipment.

### **076D CAPEL ALLOTMENTS**

Of the 12 allotment gardens at Capel Recreation Ground 11 are full plots with one plot being let as two half plots. Although a few full plots are well kept and cultivated many are badly weed infested with only a few crops growing. Many of the boundary paths are not being kept mown and are badly overgrown.

The following suggestions for improvements were made:

- That as from September 2014 all plots should be let as half plots so they can be more easily managed (except where full plots are being well maintained)
- All tenancy agreements should be reviewed annually and where allotments are not kept in good order agreements should not be renewed.
- It was agreed that Councillors should make a site visit and make their own recommendations.

### **076E REVIEW OF AIRSPACE FOR GATWICK AND LONDON AIRPORTS**

It was agreed that Cllr McLachlan draw up a draft response to the Review of the London Airspace and that Neil Maltby, (a member of GATCOM) be invited to speak at the meeting of the full Council on September 16<sup>th</sup> regarding the review.

Gatwick Airport's report on the second runway was still awaited.

## 077 CORRESPONDENCE

### Dates

Monday 29<sup>th</sup> July – Inaugural meeting of Surrey Parish Councils Cycling Forum 8.00pm  
Forest Green Village Hall.

Tuesday 15<sup>th</sup> October – Surrey ALC's AGM East Horsley Village Hall. 9.30 to 13.30

Tuesday 3<sup>rd</sup> December – Surrey Local Council's Update. Centenary Hall, Smallfield, 9.30 to 13.00 Close

1.SALC July quarterly Newsletter

2. 'A New Future': Developing the Strategy – NALC. Electronic comments only by 30<sup>th</sup> August. (Councillors were sent this electronically on 9<sup>th</sup> July).

3.Minutes of West Surrey Countryside Access & Rights of Way Forum + East Surrey update

4 Draft Water Resources Management Plan (responses by 05.08.13)

5. Cycling in Surrey and Mole Valley – Report of meeting at the National Trust Box Hill centre led by Helen Card Project Manager – Events, Cycling and Tourism SCC. See attached sheet.

Various maps and details re Vachery Triathlon (21<sup>st</sup> July and Prudential Ride London 4<sup>th</sup> August)

6. GACC Press Release 'Blight Warning'. Gatwick Airport Ltd (GAL) is due to publish its plans for a new runway on or shortly before 19<sup>th</sup> July.

## 078. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR NOTE OR

**INCLUSION ON A FUTURE AGENDA** – Neil Maltby to be invited to speak at the full meeting of the Council on September 16<sup>th</sup> re London's Air Space

## 079. PAYMENTS AND RECEIPTS FOR JULY 2013

(Payments were made on July 15<sup>th</sup> except where otherwise stated)

### **PAYMENTS**

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.046G'09 +ess. car + mileage)	843.63	
HM Revenue & Customs (NI + Payee mnth 3) 36.71NI, 72.80 payee)	109.51	
Burleys (Grounds maintenance June)	588.97	117.79
John Venus Hall (June+July meetings)	60.00	
Mattree Tree Care (felling Oak Hoyle Hill)	750.00	150.00
Image Company (No parking sign for Village Hall Barrier)	60.00	12.00
J Coke (100 2 <sup>nd</sup> class stamps)	50.00	
J Roberts Ltd (preparing salary and submitting Real Time to HMRC April to June inc.)	30.00	

	<b>2,492.11</b>	279.79
<b>Total</b>	2,771.90	

<b>RECEIPTS</b>	Nil	
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**Statement Balances (unreconciled) at July 15<sup>th</sup> 2013**

<b>Current Account</b>	24,878.04
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Payments and Receipts were adopted as an accurate record

**080. DATE OF NEXT MEETING:** The next meeting of the full Council is on Monday 16<sup>th</sup> September 2013. There will be no meeting of the full Council during August but the Planning Committee will meet on Monday August 5<sup>th</sup> 2013 at 7.30pm in Capel Village Hall Committee Room.