

CAPEL PARISH COUNCIL

130. MINUTES OF COMMITTEE MEETING held on Monday 17th December 2012 in the Committee Room at Capel Village Hall.

131. PRESENT: Mrs Schryver (Chairman), Mrs Pearson, Mr McLachlan, Mr Roche, Mr Cox and Mrs Coke the Clerk

132. APOLOGIES FOR ABSENCE: Mr Salter, Mr Dale and Mr Garber. Cllr Homewood had also offered apologies

133. ALSO IN ATTENDANCE: Cllr. Mir, PC Dootson and PCSO Zucha for part of the meeting.

DECLARATION OF INTEREST: Mr McLachlan declared a personal interest in any discussion regarding Europa Oil.

134. THE MINUTES: Minutes of the meeting on November 19th 2012 were signed as a correct record.

135. MATTERS ARISING: None

135a. POLICE MATTERS: 1. Crime figures 19/11/12 to 17/12/12 Total Notifiable Crimes= 6. a) Capel = 3 offences: 1 x Common Assault; 1x Theft of motor vehicle (subsequently used in armed robbery; 1x Theft from motor vehicle. (b) Beare Green = 3 offences: 1x Offensive communications (text messages); 1x Criminal Damage. c) Coldharbour= No offences

2. NI's MV/12/3407 Hurst- continues

PUBLIC QUESTIONS: None

135b. MINUTES OF PLANNING COMMITTEE : 3rd December 2012 were received and adopted by the Council.

135c. PLANNING APPLICATIONS: Applications listed below include those considered and recommended to the Council by the Planning Committee 03.12.12 and at this meeting.

Application No.:	MO/2012/1584/PLAH	Date:	20-Nov-2012
Case Officer:	Mrs Helen Rennie		
Ward:	Capel, Leigh & Newdigate	PSH/Area:	Capel
Applicant:	Mr & Mrs P King		
Location:	7, Mortimer Road, Capel, Dorking, Surrey, RH5 5LB		
Proposal:	Erection of single storey front, side and rear extensions, conversion of garage to habitable accommodation and erection of part upper storey, part two storey extension.		

An additional meeting of the Finance Committee was agreed for Wednesday 16th January 2013 at 8.00pm in the Committee Room at Capel Memorial Hall.

126B. HIGHWAYS MATTERS:

1 Gritting : A grit spreader has been provided free by Highways for grit spreading prior to snow on pavements in The Street, Capel between Mortimer Road and Wolves Hill and into Vicarage Lane as far as Wayside, has been delivered and is being held by Clay Griffin at his premises in Misbrooks Green Road. Clay has agreed to use the spreader on the pavements, when advised via text message from Highways, that snow is forecast. The machine is not powered and is therefore heavy to use. Clay will use the gritter on behalf of the PC as a trial and will charge for his time.

The salt grit is being supplied by highways in a hippo bag. This cost of grit spreading has not been budgeted for.

2. Surrey Highways Localism Initiative

Betchworth PC has submitted a bid to the SCC Local Committee on behalf of the newly formed Dorking Rural Highways Hub (consisting of the Dorking Rural Parishes of Brockham, Betchworth, Capel, Charlwood and Ockley. A total of £8,800 (fully funded) is being requested with Capel asking for £1,000 for the clearance of undergrowth and vegetation in Markham Park copse. The result of the application will not be known until April 2013.

3. Mortimer Road signage is currently being realigned after being hit by traffic.

136C. WARD MATTERS:

Bearer Green- (i) Project Overall: It has been confirmed that the reason for the application for funding from Village SOS was not successful was (i) village SOS Active aims to support those community enterprises that best demonstrate the strongest fit with the ethos of Village SOS. Whilst the proposed temporary café area constitutes a new enterprise within the hall, Village SOS considered that the main focus of the project was refurbishment of the existing facilities.

(ii) Village SOS is unable to fund projects where it is not the majority funder.

(iii) Project costs or items being included in the bid which Village SOS was not able to fund ie. running costs, initial catering supplies, costs associated with registering the organisation as an IPS.

(iii) Neither the main contact nor the second contact named on the application form is currently eligible to be legally responsible for a Village SOS grant. (The legally responsible person is required to be a named Trustee).

Councillors considered that a professional person should be paid to complete further grant application forms.

(ii) Cllr. Roche will follow up with Highways re the white lining proposed at the entrance to Hawkesmoore Drive and at the Bus Stop north of the railway crossing.

Capel - Gatwick Area Conservation Campaign (GACC). A Capel resident had requested an explanation as to what power the PC has to subscribe to an organisation which states on its web site that it opposes any new runway. Cllrs Pearson and Schryver to respond.

Coldharbour – (i) Following the success of the Police off road bike project it was suggested that the PC write in support of extending of the project County wide.

(ii) Barry Hitchcock to contact Richard Keen re the contract for cutting the Coldharbour Church hedge and strimming the small area of commonland.

136D. PARISH MAINTENANCE: None at present.

137. CORRESPONDENCE

Dates

Thursday 10th January 7 – 9.0pm- Dorking Halls- Police and Crime Commissioner invites communities to get involved in setting Surrey Police Strategy.

Wednesday 16th January - Finance meeting

1. GACC Press Release Dec 10th Plan to make Gatwick bigger than Heathrow
2. Notice of Traffic Regulation Order under Sections 1 and 2 of Road traffic Regulation Act 1984 imposing a 6ft 6inch width restriction(except for access) on Coldharbour Lane, Logmore Lane, Broomhall Road and part of Abinger Road.
3. Notification of consultation on School Admission Arrangements for Community and Voluntary Controlled Schools for 2014.
4. Notification of Dorking Town Area Action Plan: Sustainability Appraisal/Strategic Appraisal Report adopted by MVDC on 5th December (see on line)
5. Consultation feedback on PRNAV at LGW (Issue1)

138. URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR INCLUSION ON A FUTURE AGENDA - None

139. PAYMENTS AND RECEIPTS FOR DECEMBER 2012

(Payments were made on December 17th except where otherwise stated)
PAYMENTS

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.046G'09 +ess. car + mileage)	853.63	
HM Revenue & Customs (NI + PAYE mnth 9)	101.60	

BT Telephone (DD 23.12.12)	84.45	16.89
100 X 2nd class stamps (J Coke)	50.00	
Gratuities for Stenson & Morgan (J Coke)	37.75	
EDF Energy (Aug-Nov Bowls Club 6/12/12)	20.93	1.05
Burleys – grass cutting November	577.42	115.48
J Coke (Microsoft Office Home & Business) For Microsoft outlook	174.71	26.20
Key Computers Supply & instal Acer Aspire computer, restore backup & liaise with Microsoft	962.00	192.40
Capel & BG Magazine annual donation pd 3.12.12	100.00	
St Mary Mag S/Holmwood pd 3.12.12	90.00	
Capel Evergreens pd 3.12.12	80.00	
Merebank Over 60's pd 3.12.12	80.00	
SP Cooke(install HMRC payee basic tools & restore previous data+backup	65.00	
Total	3,277.49	352.02
	3,629.51	

RECEIPTS	Nil	
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Statement Balances (unreconciled) at December 17th 2012

Current Account	16,038.27
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Payments and Receipts were adopted as an accurate record.

140. DATE OF NEXT MEETING: THE NEXT MEETING OF THE FULL COUNCIL IS ON MONDAY JANUARY 21ST 2013 in the Committee Room at Capel Village Memorial Hall. The Planning Committee meets on Monday 7th January 2013 at 7.30pm in the Committee Room at Capel Village Memorial Hall.