

CAPEL PARISH COUNCIL

090. MINUTES OF THE MEETING held on Monday 20th August 2012 in Capel Village Hall.

091. PRESENT: Mrs Schryver (Chairman), Mrs Pearson, Mr Garber, Mr Cox, and Mrs Coke the Clerk.

092. APOLOGIES FOR ABSENCE: Mr Salter, Mr Dale, Mr McLachlan. Cllr Homewood had also offered apologies

093. ALSO IN ATTENDANCE: Cllr Clack, Cllr Osborne-Patterson and Cllr Murdoch. PCSO Pat Booker was in attendance for part of the meeting. One member of the public was in attendance for the entire meeting, Two members of the public and a representative from the Dorking Advertiser were present for part of the meeting

DECLARATION OF INTEREST: None

094. THE MINUTES: Minutes of the meeting on July 16th 2012 were agreed and signed as a correct record.

095. MATTERS ARISING: None

095a POLICE MATTERS:

1. Crime figures 17.07.12 to 19.08.12: Total of 11 Notifiable Crimes: 1 Assault; 1 Non Dwelling Burglary; 1 Theft from / Theft of a Motor Vehicle; 3 Criminal Damage; 5 Other Offences. Of the 11 Notifiable Crimes 8 were in Capel and 3 in Beare Green. No offences had been reported in Coldharbour

Neighbourhood Issue MV/12/1686 remains open although no incidents of anti social behaviour by young people had been reported since 20.07.12

2. Cars with For Sale notices parked on parish verges: MVDC and PC Tom Arthur had been made aware and the situation is being monitored.

PUBLIC QUESTIONS

None

095b. MINUTES OF PLANNING COMMITTEE 06.08.'12 were received and adopted by the Council.

095c PLANNING APPLICATIONS

Applications listed below include those considered and recommended to the Council by the Planning Committee 06.08.12 and at this meeting.

Application No.: MO/2012/0929/PLA **Date:** 13-Jul-2012
Case Officer: Miss Jenny Rushton
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr N Ede, Ede Bros
Location: Nightless Copse, Rusper Road, Capel, Dorking, Surrey, RH5 5HE
Proposal: Erection of replacement storage building.
Response: No objection

Application No.: MO/2012/1021/PLAH **Date:** 23-Jul-2012
Case Officer: Mrs Helen Rennie
Ward: Capel, Leigh & Newdigate **PSH/Area:** Capel
Applicant: Mr & Mrs Whitley
Location: 41, Grenehurst Park, Capel, Dorking, Surrey, RH5 5GB
Proposal: Erection of a replacement side extension. (Revised scheme further to MO/2011/1345).
Response:
Councillors acknowledge that the size of extension has been reduced, but that it still remains doubled in size. The Council considers this to be over development.

Application No.: MO/2012/0848/CC **Date:** 10-Aug-2012
Case Officer: Mrs Megan Rowe
Ward: Beare Green **PSH/Area:** Capel
Applicant: Mrs C Sweeney
Location: The Cottage, New Close Farm, Horsham Road, Beare Green, Dorking, Surrey, RH5 4PF
Proposal: Removal of Condition 12 of planning consent MO/2009/0621 to allow the retention of 'The Cottage' for use as a residential annexe ancillary to The Bungalow at New Close Farm.
Response:
Allowing the retention of 'The Cottage' for use as a residential annex ancillary to 'The Bungalow' would be incongruous, out of character, against policy and regarded as inappropriate development.

Application No.: MO/2012/1074/PLAH

Date: 09-Aug-2012

Case Officer: Mrs Helen Rennie

Ward: Beare Green

PSH/Area: Capel

Applicant: Mr P Flashman

Location: Walnut Cottage, Horsham Road, Beare Green, Dorking, Surrey, RH5 4RA

Proposal: Erection of single storey rear extension, and conversion of loft to create upper floor.

Response: Councillors feel that this application should be refused on the grounds of poor design. Had the application been for a ground floor extension it would have been acceptable.

MO/2011/0904 & MO/2011/0905 The applicants had submitted details to MVDC in relation to discharge of the conditions attached to the permission. Councillors had considered Conditions 7 and 8 in conjunction with drawings supplied by the applicant showing the low wall and railings to be used forward of the main front wall.

It was considered that a single course of bricks would be adequate to come above the level of the pavement, with railings above to match those of the neighbouring properties. This would be consistent with the prevailing character of The Street at this point.

095d UPDATE ON EUROPA OIL PLATFORM APPEAL

- 1) The result of the Inquiry is expected on October 15th
- 2) Conditions: If PP is granted it is up to SCC to consult with the PC and LHAG as to what Conditions are imposed.

095e UPDATE ON GODWINS SITE

- (i) A Planning Application is close to submission
- (ii) Contracts are being drawn up in line with the Heads of Terms agreement. Once completed the £10,000 non returnable deposit will be available to the PC
- (iii) A request had been received from the Chair of Project OverHall for a formal letter from the Parish Council setting out the Council's position as per the Press Release sent out on June 18th in order to include it with the OverHall funding application. Councillors felt it would be inappropriate to agree to this as it would place reliance on a capital receipt that the Council does not have at this time.

095f UPDATE ON BROOK COTTAGE, WOLVES HILL

The latest drawings supplied by Mr Cunningham for a proposed 4-bedroom house were circulated to Councillors. The house has 2 bathrooms (1 en suite) and a downstairs toilet. Plus there is a detached garage. This is not a formal planning application

096A. ADOPTION OF THE CODE OF CONDUCT 2012

- 1) Copies of the new 'Members Code of Conduct' with Notification by Members of Pecuniary and Other Interests plus associated documents had been circulated to all Councillors.
 - 2) Members asked for the following amendments:
 - 1.3 to include 'openness and confidentiality'
 - 3.1 remove 'gifts'
 - 3.2 change to 'Do not accept any gifts from persons...'
 - 3.3 change to 'Do register with the Monitoring Officer any hospitality within 28 days of its receipt'
- The Clerk to check wording with MVDC Solicitor.
Return amended Code to Council for adoption in September.

096B THE AVIALABILITY OF PLANNING DOCUMENTS

The Clerk had written to Andrew Bircher, Corporate Head of Planning MVDC, copied to Yvonne Rees Interim Chief Executive MVDC with a request that in common with Wealden Parishes in Sussex when they moved to a paperless system, each Parish was given a laptop, screen and projector in order to be able to screen plans at Planning meetings. Direct Broadband access would also be required at all venues used for planning meetings. An estimate of £1,300 ex VAT had been received for the above but without an allowance for the cost of installing Broadband access. A response was still awaited.

096C PUBLIC BRIDLEWAYS 186, 269 & 185- Extinguishment Orders 2008

Councillors requested that the status quo be maintained regarding their objection to the Extinguishment and Creation orders applying to the above Public Bridleways in the Clockhouse area. The Clerk to notify SCC Countryside Access Officer.

096D CAPEL POST OFFICE

(item taken out of sequence as first 'Report from Members' and held in recess)

- 1) A letter had been received from the PO to the effect that the existing service will cease at 13.00 on September 5th 2012 and that the new Post Office Local service will commence on 13th September 2012 at 9.00am.
- 2) The Chairman was able to say that Mrs Maheswaran had now signed an agreement with the Post Office to change to the new Post Office Local as from the first week of October but that the PO would remain closed until an interim agreement could be reached regarding who would run the PO until it reopened as a Post Office Local.
- 3) Mr Neil Carter listed the various reasons that had led to Mrs Maheswaran initially refusing to change over to the new system which, among other things, would involve an open plan location for the counter right by the door with a consequent security hazard for staff and customers; extended opening hours identical to those of the shop; a reduced salary; an unsatisfactory financial arrangement for payment of the new counter; inadequate working space; the

need for every worker to be familiar with PO work making it easier for mistakes to occur and more difficult to identify the source of mistakes and the lack of privacy when conducting transactions

4) Mike Ward (South Holmwood resident) offered to contact the PO regarding an interim Post Master. Cllr Clack to be kept informed of progress.

096E INTERIM CHIEF EXECUTIVE MVDC

Details had been received regarding the appointment of SCC's Strategic Director for Customers and Communities to take over as Interim Chief Executive at MVDC in September following the departure of Darren Mepham whilst remaining as Strategic Director at the County Council sharing time between both.

Councillors accepted there would be significant cost savings but expressed concern at the issue of Conflict of Interest.

Capel PC has sought the support of MVDC on issues against SCC eg the Clockhouse Incinerator and Europa Oil planning applications. How would such situations be overcome with a dual role in operation? The appointment would be acceptable if there was no dual responsibility associated with it.

Councillors hope the appointment would be for a short time only

The Clerk to ask for views of other local PC's

096F GATWICK CONSULTATION- PRNAV Departure SID Implementation at LGW

Responses required by 19th October – extended to November 12th. Mr McLachlan / Mr Garber to respond.

096G HIGHWAYS MATTERS

(i) Speed limit in Temple Lane – Requests to reduce the speed limit in Temple Lane are unlikely to be met due to low accident rate and the fact that most users travel at safe speeds.

(ii) Gullies in Vicarage Lane & The Street, Capel. Paul Manwaring, Highways Manager for Mole Valley to pursue the request for increased access to the Jetta lorry.

096H WARD MATTERS

Beare Green: (i) Update on Project OverHall – David Lloyd, Chairman to attend September PC meeting and give details of architect's plans, and proposed planning application.

(ii) Request to be made to Highways for double yellow lines (or similar) either side of the entrance to Hawkesmoore Drive in Old Horsham Road to allow for access to Bregsells Lane. Cllr Clack to notify Highways.

(iii) Request to be made to Highways to hatch off the bus stop area to prevent parking. At present the bus has to stop in the centre of the road to take on/off passengers. Cllr Clack to notify Highways.

(iv) Cllr. Clack made aware of the proposal for Crest (Godwins developers) to finance 'no parking' bollards along Old Horsham Road.

Capel; FP 190 across Parsonage Farm (off Vicarage Lane). Resident's complaint re obstruction has been sent to the Countryside Access team.

Coldharbour: Infinity Broadband team to transfer to the PC the £300 earmarked for a celebration for the campaign team. Suggested the PC could

use the money for BB access at the JV Hall Coldharbour, and Capel Memorial Hall.

096I PARISH MAINTENANCE

Allotments - Tree Pruning is needed to allow light onto northern allotments. Miss Bassett who owns the trees has been informed
Councillors approved Mattree's quote for £700 + VAT

097 CORRESPONDENCE

Dates

Thursday 27th September: Countryside Access Team AGM – Steve Mitchell giving a talk on 'Rights of Way & Local Council Involvement' Dorking Halls 9.15 – 13.00.

Monday October 15th : Result of Europa Inquiry expected

Thursday 18th October: Dorking Rural Highways Forum, Newdigate. 10.00am till 12.00 noon

Wednesday 24th October: Parishes Forum – Betchworth evening meeting.

Tuesday 20th November: Parish and other Local Organisations Working Group, 9.30 – 12.30 West Horsley Village Hall – full details nearer time. Being run by Francesca Dennis based at County Hall.

1 Details of Tour of Britain Cycle Road Race - 16th September

098 URGENT MATTERS AT DISCRETION OF CHAIRMAN FOR INCLUSION ON A FUTURE AGENDA. None

099 PAYMENTS AND RECEIPTS FOR AUGUST 2012

(Payments were made on August 20th 2012 except where otherwise stated)

PAYMENTS

Payable to:	£	VAT
Mrs JM Coke (Clerk's salary Min.046G'09 +ess. car + mileage)	853.63	
HM Revenue & Customs (NI + PAYE mnth 5)	101.60	
Shaw & Sons – (Declaration of interest forms +P&P)	13.20	2.64
Clay Griffin – (Markham Rd clearance, Bowls Club, crown raising on Capel Rec)	1,060.00	
BDO – (Completion of external audit)	400.00	80.00
David Boswell & Associates Ltd	4,109.54	821.91
Burleys – (grass cutting in July)	577.42	115.48
Fred Evans (Coldharbour & Capel playground maintenance)	390.00	
Capel Village Memorial Hall 3 x £18.00	54.00	
BT Broadband 11.06.12 – 30.09.12 (D/D 06.08.12)	102.83	20.56
Staples – colour cartridges (J Coke)	41.66	8.33
Total	7,703.88	875.28
	9,628.08	1,924.20

RECEIPTS		
G Cooper (Coffin burial)	350.00	
N Clayton burial- removed from Haslemere	1,400.00	
D. Whitehouse (contribution towards ditching at Driftwood)	120.00	
Total	1,870.00	

Statement Balances (unreconciled) at August 20th 2012

Current Account	8,580.85
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Payments and Receipts were adopted as an accurate record.

100. DATE OF NEXT MEETING: THE NEXT MEETING OF THE FULL COUNCIL IS ON MONDAY SEPTEMBER 17TH IN THE JOHN VENUS HALL, COLDHARBOUR. The Planning Committee meets on Monday September 3rd 2012 at 7.30pm in the Committee Room at Capel Village Memorial Hall. The Finance Committee meets on Wednesday 12th September at 8.00pm in the Committee Room at Capel Village Hall.