

## CAPEL PARISH COUNCIL

### MINUTES OF FINANCE COMMITTEE HELD ON 11 MAY 2020 REMOTELY

**Present:** Mr Salter (Chairman), Mr Ball, Mrs Schryver, Mr McLachlan, Mrs Dale and the Clerk.

1. **Apologies:** None
2. **Declarations of Interest:** None
3. **Matters Arising:** None
4. **Questions from Members of the Public:** None
5. Bank Reconciliation to 30 April 2020:

30 April 2020	NS&I Balance	£69,427.52
30 April 2020	Current Account	£75,421.18
11 May 2020	Current Account	£72,708.64

The budget analysis had been circulated and the Committee discussed the legal and professional payments that had been made in April regarding the Council's response to the Draft Mole Valley Local Plan. These appeared high but were within the proposed budget.

#### 6. **Capital Projects Update:**

The Capital Projects spreadsheet had been circulated. Mr McLachlan talked through the list of projects, detailing those that were finished, those due to be undertaken and suggested projects that should be moved forward.

It was agreed these projects should be taken further:

- The installation of bat boxes (Project number 4, priority 1). Information has been collected with prices. This will be proposed at the next Council meeting.
- The feasibility study relating to the bridle cross at Clarkes Green (Project number 32, priority 2) is still outstanding. The Clerk will contact Surrey County Council to ascertain when this analysis is likely to take place as the Council has agreed to pay for this study.
- The feasibility study relating to the hatching at Beare Green Roundabout (Project number 19, priority 2) is also outstanding. The Clerk will contact SCC Highways regarding this matter.

It was suggested that handrails on either side of the steps adjacent to Charlotte Broadwood flats and Wayside should be installed. A quotation has been obtained for wrought iron rails, which mirror those leading into Charlotte Broadwood flats. The cost of these rails would be £1,514.22. It was agreed that the quotation should be accepted.

Old Bonfire Field, Temple Lane, Capel is causing concern, as an illegal crossover has been established over Parish land into the field. As no agreement has been made for an easement. The Council has taken action to have concrete barriers installed to restrict access, and it was agreed that these should remain in place until a satisfactory agreement is reached.

**7. Future Insurance Premiums:**

Zurich Insurance has given the Council notice of the premium for this coming year. However, an offer has been made for a reduction in premiums if an agreement is made to continue with cover for a period of 3 or 5 years. The Committee agreed that as there are no problems with the cover Zurich is offering, it should take advantage of the proposal and commit for a 5-year period.

**Date and time of next meeting:** Monday 14 September 2020 at 7.30pm.