

CAPEL PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON MONDAY 20 JUNE 2022 AT 7.30pm IN JOHN VENUS HALL, COLDHARBOUR

PRESENT: Mrs Dale (Chair), Mr Ball, Mrs Schryver, Mr McLachlan, Mr Salter, Mr Ashwood, Mrs Ryan and the Clerk.

IN ATTENDANCE: Mrs Michelle Watson. Mrs Michelle Clark; Chair Capel Preschool and Nick and Rosemary Stephenson; Capel Preschool committee members (Item 11)

1. **APOLOGIES FOR ABSENCE:** Mr Garber, Mr Cox. District Councillors Mrs Salmon, Mrs Bushnell and Mr Engle.
2. **TO AGREE, ADOPT AND SIGN MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 16 MAY 2022.**
The minutes were regarded as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes were signed.
3. **TO AGREE, ADOPT AND SIGN MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 16 MAY 2022.**
The minutes were regarded as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes were signed.
4. **TO AGREE, ADOPT AND SIGN MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 6 JUNE 2022.**
The minutes were regarded as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes were signed.
5. **MATTERS ARISING.** None
6. **DECLARATIONS OF INTEREST:** Mr McLachlan mentioned that the Disclosable Pecuniary Interest forms shown on Mole Valley's website were out of date. The Clerk will ask the Democratic Services Team to ensure correct information is posted
7. **PUBLIC QUESTIONS:** None

At the Chair's discretion, Item 11 Scott Broadwood Pre-School was brought forward on the agenda.

8. **SCOTT BROADWOOD (CAPEL) PRE-SCHOOL**

Mrs Michelle Clark, Chair of Capel pre-school addressed the meeting, informing Councillors that the pre-school was independent from Scott Broadwood Infant school, they just shared a site. The pre-school paid a peppercorn rent for use of the site. The building is in the ownership of the pre-school. Mrs Clark said she had recently had a meeting with the school and been advised that the school was applying to become an academy and become part of The Good Shepherd Trust. A consultation is to be actioned in October for Scott Broadwood Infant school to relocate to The Weald School (CofE) Primary school, Newdigate Road, Beare Green. The move is proposed as necessary as the current premises is deemed not fit for purpose.

The pre-school had been given the option of moving with the school or having the rent on the current premises increased by 6000%. Mrs Clark was concerned as parents had not been made aware of the proposed consultation.¹

Mr Ball mentioned that not long ago, The Weald school was deemed not fit for purpose, being a very old building, which is in need of modernisation.

It was agreed the Parish Council would write to the Governors of Scott Broadwood outlining concerns for the possible loss of the school and pre-school. It was also suggested the Parish Council would like to be involved in the upcoming consultation and attend any meetings regarding plans for the school and becoming part of The Good Shepherd Trust.

¹ A newsletter from Scott Broadwood has been received, indicating the school is not closing but is on a journey to become part of the Good Shepherd Trust and possibly relocate the school to The Weald in Beare Green.

9. CLERK'S REPORT

- A Freedom of Information request has been made regarding the situation at Temple Lane, Capel. This will take a lot of work (photo copying, printing and redacting). The requestor has been made aware that there will be charge for all this work.
- Trees on the grassed area outside Carterdale Cottages will start on Wednesday 22 June. Several trees have a lot of dead wood and are causing a problem to the power cables.
- The Parish Council continues as treasurer for the donations made toward the Capel Jubilee celebrations. A decision on what charity will benefit from the remaining funds will be made by the Jubilee Committee.
- Giant Hogweed is growing opposite and on the boundary of Beare Green recreation ground. Clay has been asked to deal with this.
- An estimate has been requested for a replacement door and lock to the rear of the pavilion on Beare Green recreation ground.

10. POLICE CRIME STATS:

Statistics for the three wards were received and circulated. Councillors were disappointed that the Police had not been able to send a representative to give the incidents background information to the incidents.

11. CAPEL CRICKET CLUB NETS AND PARKING:

Mrs Schyrver said that a proposal had been put forward to have the new cricket nets installed in the MUGA rather than on the old bowls green. This would alleviate any potential noise problems with residents in Charlotte Broadwood flats. It was agreed this could be a better location, but it would take away a current facility, although it was agreed the MUGA was not being used to its full potential. The Council was reminded the area had been used for football and netball practice in the past. Part of the reason for its lack of use now was because it did not have adequate lighting. The installation of solar lighting was suggested to promote the facility. The Clerk will contact Surrey County Council enquiring about a possible financial grant.

The Council was reminded that parking during the evenings and at weekends when junior football and cricket teams play on Capel recreation ground was a problem. To alleviate parking along Mortimer Road and Vicarage Lane, Scott Broadwood school had been approached regarding using the playground during the evenings and weekends as an overflow carpark. The response from the school had been positive.

12. Reports from Members

(a) Finance

(i) To agree, adopt and sign accounts to 20 June 2022.

Mr Salter outlined the budget to date and payments to be approved this month. Parish maintenance payments continue to be high with nearly 70% of the budget used. The accounts detailing receipts and payments for the period to 20 June 2022 had been circulated for approval. Details of invoices were given, and all councillors approved payments.

INCOME

| | |
|--------------|----------------------|
| Jubilee Fund | £55.00 |
| Total | <u>£55.00</u> |

PAYMENTS APPROVED

| | | VAT | TOTAL |
|--|-----------|------------|--------------|
| S Dixon for L Quirk | £45.00 | | £45.00 |
| Mr Cox – Beare Green beacon setup | £48.04 | | £48.04 |
| PJM Coldharbour beacon setup | £550.41 | £100.08 | £660.49 |
| PJM Coldharbour beacon return to NT | £75.00 | £15.00 | £90.00 |
| PJM Hearing Loop installation Parish Hall | £1,820.82 | £364.16 | £2,184.98 |
| PJM Hearing Loop installation Memorial Hall* | £2,020.82 | £404.16 | £2,424.98 |
| Playdale playground repairs Coldharbour | £1,169.59 | £233.92 | £1,403.51 |
| Hall Hire JV Hall Coldharbour | £60.00 | | £60.00 |
| Surrey Sports and Turf | £1,570.00 | £314.00 | £1,884.00 |
| Treeline Invoice 25765 | £660.00 | £132.00 | £792.00 |
| Helpdesq invoice i35796 | £45.00 | £9.00 | £54.00 |

| | | | |
|-------------------------------|-------------------|------------------|-------------------|
| Treeline Invoice 25619 | £660.00 | £132.00 | £792.00 |
| Fred Evans | £485.00 | | £485.00 |
| 5mpd Speed Limit sign | £144.52 | | £144.52 |
| Helpdesq invoice i35911 | £51.23 | 10.25 | £61.48 |
| Jane Roberts Payroll Services | £90.00 | | £90.00 |
| Essex Chambers legal fees | £2,500.00 | £500.00 | £3,000.00 |
| J Russell Reimbursement | £15.69 | | £15.69 |
| Mrs J Russell June salary | £2,479.40 | | £2,479.40 |
| HMRC | £619.80 | | £619.80 |
| EDF Energy | £50.43 | £2.52 | £52.95 |
| OPUS Energy – Electricity DD | £60.37 | £3.17 | £63.54 |
| OPUS Energy – Gas DD | £44.22 | £2.32 | £46.54 |
| Total | £15,265.34 | £2,232.58 | £17,497.92 |

***50% of cost to be reimbursed to Parish Council**

| | | |
|-----------------------------------|------------------|----------------------------|
| Total Jubilee Expenditure: | £2,692.53 | |
| February | £318.00 | Commemorative Bench |
| April | £348.00 | Commemorative Tree |
| June | £48.04 | Beare Green Beacon |
| June | £660.49 | Coldharbour Beacon |
| June | £90.00 | Coldharbour Beacon |

(b) Ward Matters for discussion

Beare Green – (i) Mr Ball informed the Council that although the Parish Council had made representation to attend the Local Plan sessions, it had not been included in the schedule. However, a member of the Parish Council legal team would attend the session, as confirmation had previously been given. (ii) Mr Ball confirmed that although Wates had submitted an objection regarding the overall number of houses outlined in the Local Plan, the Parish Council’s Counsel regarded this as a poor objection as numbers could be increased in urban areas. (iii) Mrs Watson mentioned the rural gateway sign at Beare Green was broken and needed repair. The Clerk will action this. (iv) Mrs Ryan mentioned the proposed housing development along Old Horsham Road and if the Council was aware where the proposed access road might be. It was confirmed that the access road would be a priority layout approved by SCC Highways. (v) Mrs Ryan asked if meetings could resume at Beare Green Village Hall. The Clerk will find out if there is any availability for a meeting later this year or early next.²

Capel – (i) Mrs Schryver said that repairs were being undertaken to stiles in Misbrooks and near Sharks Barn. (ii) Two pieces of playground equipment had been reported broken and needed repair. The Clerk to assess and find out if this is due to vandalism or just wear and tear. (iii) Mrs Dale confirmed that parking arrangements for this year’s Military Show had been agreed with both Mole Valley District Council and Surrey Police. Arrangements are in place to allow for car parking in two fields and for one side of The Street to always been open for through traffic. (iv) Mrs Schryver and Mr Ashwood mentioned a boxing ring that had been installed in the back garden of a property in The Street. This activity was causing concern to neighbours. It was agreed the landlord of the property would be contacted and asked to deal with the matter.

Coldharbour – (i) Mr McLachlan thanked the Parish Council for the financial support for the Jubilee beacon. (ii) The final report on the Wolvens Lane closure is due out in July. It has been rumoured there are a lot of objections to the closure. This could result in a public enquiry with further legal costs in support of the challenge.

13. Correspondence: None.

14. Urgent matters at discretion of Chairman for note or inclusion on a future agenda

The Parish Council had responded to planning application MO/2022/0845 Fairwater, Newdigate Road, Beare Green. The Case Officer had contacted the Parish Council making further valid points. It was agreed this application would be discussed again at the next Planning Committee meeting on 11 July 2022.

² October meeting will be held in Beare Green Village Hall.

Dates for the next meetings:

Planning Committee meeting – Monday 11 July 2022

Full Parish Council meeting – Monday 18 July 2022 **at John Venus Hall, Coldharbour**

Finance meeting - Monday 12 September 2022.