

CAPEL PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON MONDAY 18 JULY 2022 AT 7.30pm IN JOHN VENUS HALL, COLDHARBOUR

PRESENT: Mrs Dale (Chair), Mr Ball, Mrs Schryver, Mr McLachlan, Mr Salter, Mr Cox, Mr Ashwood, Mrs Ryan and the Clerk.

IN ATTENDANCE: Mrs Michelle Watson.

1. APOLOGIES FOR ABSENCE: Mr Garber. District Councillor Mrs Salmon.

2. TO AGREE, ADOPT AND SIGN MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 20 JUNE 2022.

The minutes were regarded as a true record of the meeting. All Councillors voted in favour accepting the records and the minutes were signed.

3. MATTERS ARISING. None

4. DECLARATIONS OF INTEREST: Mr McLachlan mentioned that the Disclosable Pecuniary Interest forms shown on Mole Valley's website were out of date. The Clerk will ask the Democratic Services Team to ensure correct information is posted

5. PUBLIC QUESTIONS:

Mrs Watson asked if the undergrowth adjacent to the footpath along Old Horsham Road could be cut back. Pedestrians were now having to walk in the road. Confirmation was given that this had already been requested.

6. CLERK'S REPORT:

- An estimate has been for a replacement door to the rear of the pavilion on Beare Green recreation ground. The locks on all doors also need to be replaced, and a quote for this will be obtained.¹
- The canopy of trees along Old Horsham Road are causing problems for passing coaches. Treeline has been asked to provide a quote for this work.²
- A request has been received to install a driveway over parish land. An easement will need to be negotiated once the resident has obtained permission from Mole Valley and agrees to pay for an independent valuation, all legal fees and the total cost of the easement.
- The current cricket nets will be removed straight after the Capel Show. Capel is planned to be featured in the LV Big Cricket tea event on Saturday 13th August. Parking will not be an issue as the field adjacent to Old Barn Drive will be used as an overflow car park.

7. POLICE CRIME STATS:

Statistics for the three wards were received and circulated. Councillors were again disappointed that the Police had not been able to send a representative to give background information to the incidents.

8. PLANNING APPLICATIONS:

- **MO/2022/0845 – Fairwater, Newdigate Road, Beare Green.** This application for the erection of a first-floor extension, changes to the roof to a double gable with a dormer to match front elevation, erection of a replacement conservatory and porch extension. This application had already been approved.
- **MO/2022/0683 – 4 Henfold Cottages, Beare Green – Amended plans and description.** This is an application to extend and convert the existing garage building to habitable space to be used ancillary to the main house. The Parish Council had responded to the original application on 7 June 2022 and recommended this application be refused. The Councillors noted that there were also letters of

¹ Councillors agreed the current locks are satisfactory and there is no need to change them.

objection from the other residents. It is hoped this application will be called before Committee before a decision is made.

- **MO/2022/0879** - Leith Hill Service Station, Horsham Road, Beare Green. This is an application for the installation of 5 No. electric vehicle chargers and associated infrastructure. The Councillors were informed that District Councillor Salmon had already made representation to the Planning Officer, suggesting confirmation be obtained from The Motor Fuel Group before any decision is made –
 - that these are fast charge not slow charge points?
 - Information on how long cars will be expected to sit in situ whilst charging
 - Where drivers/occupants will sit and relax when the cars are charging - as there are only 2 Costa machines but no cafe.
 - Explain how they justify the removal of the ability for cars to fill and move forwards to use the shop, as this was specifically designed to clear the pumps for others and stop queuing onto the A24.
 - Where will pop and shop customers, those using the cash machine and collecting Amazon parcels park?
 - How will electric vehicles get to the charge points if all pumps are busy?
 - How will the cars flow around the altered forecourt change and how will they ensure it is followed?
 - Proof that the forecourt area is sufficient to take all the cars both wanting to obtain fuel, power and shop, without causing any queuing onto the A24.

The Councillors supported all these points and recommended they should be addressed before any decision is made.

- **MO/2022/1114 - 4 Stockrydons, Henfold Lane, Beare Green.** This is prior notification for the erection of a single storey rear extension of 6 metres deep and 3.93 metres high with an eaves height of 2.5 metres. The Councillors discussed the application and considered that the extension will impact visually at the rear and the scale and design of the proposed extension is not in keeping with the other cottages. This extension would be contrary to the Mole Valley Local Plan and NDP policies for Beare Green. The Councillors recommended this application should be refused.
- **MO/2022/1112** – Land adjacent to 1 Broome Hall, Broome Hall Road, Coldharbour. This is an application for erection of one residential dwelling. The Councillors agreed that any decision regarding this application should be deferred until the Planning Committee meeting on 1 August 2022.

9. CAPEL CRICKET CLUB NETS, COMMENCEMENT OF WORK AND PARKING DURING THE BIG TEA 13 AUGUST 2022:

The Clerk informed the Council that information has been received regarding the start of engineering work on the new nets and parking arrangements during the LV Big Tea on 13 August. Work on the nets will commence on 23 August after the Capel Show and all residents in Charlotte Broadwood flats will be advised of the start date. The wording of the draft Licence relating to the new nets is awaiting agreement from the Cricket Club committee and as soon as it is received, it will be forwarded to the Solicitor to be legally authorised.³ Parking arrangements, which had been used recently, involve using the field adjacent to Old Barn Drive as an overflow car park and this had work well. Using the field left spaces in the Parish Hall car park for users of the Memorial Hall and those not involved with the cricket.

10. PROMOTING USE OF THE MUGA:

The Councillors agreed the MUGA was not being used to its full potential. A notice will be put in the Parish Magazine and on the notice board outside the Memorial reminding residents that the MUGA is there, for all to use, especially those organising games like five-a-side football, netball, stool ball and basketball practices. To enhance the facility, it was agreed the Clerk should obtain an estimate to have solar lighting installed on the facility so it can be used on darker evenings.

11. SCOTT BROADWOOD PRE-SCHOOL:

Further to the information received last month from the Chair of the pre-school, Mrs Schryver informed the Council that legal advice is now being sought. There appears to be two leases in existence and copies of both documents will need to be assessed. It has been indicated that the consultation regarding moving the school

³ The amendments have been received and approved. The Licence has been returned to the Solicitor for alteration signing.

to The Weald in Beare Green will take place over Christmas 2022. The pre-school is against this, stating emphatically that it must take place during term time. A busy period like Christmas will not allow adequate time and consideration to be given to such an important matter.

The Clerk will contact Surrey County Councillor Helyn Clack for her assistance in this matter, and an extraordinary meeting to discuss it might need to be arranged.

12. Reports from Members

(a) Finance

(i) To agree, adopt and sign accounts to 18 July 2022.

Mr Salter outlined the budget to date and payments to be approved this month. Nearly 40% of the budget has already been spent. Several one-off payments have been made, namely Surrey ALC subscription, insurance and installation of the hearing loop. Parish maintenance is current high with trees needing remedial attention.

The 50% reimbursement for the Memorial Hall hearing loop installation has been received.

The Parish Council is still acting as treasurer for the Jubilee Fund.

The current account balance at 13 July 2022 was £29,951.81 and the balance of the reserve account £40,307.10.

INCOME

Hall Hire		£102.00
	Total	<u>£102.00</u>

PAYMENTS APPROVED

		VAT	TOTAL
Mrs L Quirk	£45.00		£45.00
Clay Griffin	£1,050.00		£1,050.00
Helpdesq invoice i35910	£122.64	£24.53	£147.17
Treeline – Capel burial ground	£2,015.00	£403.00	£2,418.98
Treeline -Misbrooks Road	£660.00	£132.00	£792.00
Treeline – Newdigate Road	£660.00	£132.00	£792.00
Treeline – Rusper Road	£330.00	£66.00	£396.00
Surrey Sports and Turf	£1,555.00	£311.00	£1,866.00
Mrs J Russell July salary	£2,479.40		£2,479.40
HMRC	£619.80		£619.80
BT DD	£20.50	£4.10	£24.50
OPUS Energy – Electricity DD	£17.96	£0.94	£18.90
OPUS Energy – Gas DD	£46.85	£2.46	£49.31
Total	<u>£9,622.15</u>	<u>£1,076.03</u>	<u>£10,698.18</u>

(b) Ward Matters for discussion

Beare Green – (i) Mr Cox mentioned the overgrown laurel at the entrance to the recreation ground car park which needs to be cut. This will be actioned. (ii) Mrs Ryan asked if the footpaths along Old Horsham Road could be cut back. It is causing pedestrians to walk in the road. (iii) Mr Ball asked for a reminder to be sent to Mole Valley Enforcement Team regarding works to Grene Trest, Horsham Road. Work is continuing. The Clerk will contact the Enforcement Team.

Capel – (i) Mrs Schryver asked for BT to be contacted again regarding the condition of their site in Nursery Way. It is being used as a dumping ground for rubbish and needs to be cleared. (ii) Mrs Dale asked if the Parish Council has received any complaints regarding the Military Show. None had been received and all Councillors confirmed that traffic management had been well organised leaving The Street free for through traffic.

Coldharbour – (i) Mr McLachlan asked for an update on 2, The Nest to be obtained from Mole Valley. The last information received was that the matter is being dealt with by their Legal Team.

13. Correspondence:

Mr Ball addressed the Council and gave information regarding a recent FOI request on matters relating to the Old Bonfire Site, Temple Lane, Capel, which has been a controversial issue for the Parish Council for the

past six year. Both Mr Ball and Mr McLachlan had contacted the applicant stating the information requested was too involved and costly to provide. The applicant had then given background information regarding why the information was being sought. There was a possibility of residents in Vicarage Lane jointly purchasing the field from the current owners and information was necessary before anything was taken forward.

14. Urgent matters at discretion of Chairman for note or inclusion on a future agenda.

None.

Dates for the next meetings:

Planning Committee meeting – Monday 01 August 2022

Full Parish Council meeting – Monday 15 August 2022

Finance meeting - Monday 12 September 2022

All meetings commence at 7:30 pm in Capel Parish Hall.